

**SOFT SKILLS CENTRE
GOVERNMENT ARTS COLLEGE, TRICHY-22
TRAINING FOR UG FINAL YEAR STUDENTS**

**SPONSORED BY: TANSCH
(TAMIL NADU STATE COUNCIL FOR HIGHER EDUCATION)**

YEAR OF ESTABLISHMENT – 2013-2014

VISION AND MISSION

- To empower students from Rural Areas
- To develop overall Personality
- To build Self-Confidence
- To make students employable
- To improve communication skills
- To acquire practical computer knowledge
- To ensure holistic development
- To prepare for higher education and employability
- To promote self-employment and self- empowerment

TOPICS DISCUSSED

- Know Yourself/ Self Discovery
- Developing Positive Attitude
- Forming Values
- Communication Skills
- Interpersonal Skills
- Team Building
- Time Management
- Stress Management
- Improving Perception
- Art of Listening
- Art of Reading
- Art of Speaking
- Art of Writing
- Ways to overcome the Barriers of Communication
- Team work
- Group discussion
- Etiquette & manners
- Preparing resume
- Interview skills

SOFT SKILL TRAINING

Academic year	No. of Students	Amount Sanctioned	Amount Spent	No. of Trainers (Inside college)	No. of Resource Persons (Outside)
2014 - 2015	521	2,50,000	2,30,000	13	17
2015 - 2016	524	2,50,000	2,10,230	3	3
2016 - 2017	510	2,50,000	1,58,960	13	2
2017-2018	526	Nil	Nil	09	03
2021 - 2022	615	2,50,000	1,85,00	11	Nil
2022 - 2023	655	2,50,000	2,27,400	13	Nil