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B.K. (H) P.S.I.



**DEPARTMENT OF COLLEGIATE EDUCATION**

From

Senior Accounts Officer (In-charge)  
Directorate of Collegiate Education,  
Chennai - 600 006.  
Tamil Nadu State.

To

The Principal,  
Government Arts College,  
Thiruverumbur  
Trichy - 620022

Rc.No. 49200/K2/2016 Dated 21.03.2018

Sir / Madam,

Sub : Department of Collegiate Education – Stipend to Research Scholars  
Full Time for 2016 batch - Payment to the scholars sanctioned  
for First year (2016 2<sup>nd</sup> list) - Forwarding of Demand Draft – Reg.

Ref : Director's Proceedings Rc.No.49200/K2/2016 Dated : 10.03.2018.

I enclosed herewith a Demand Draft for Rs.36,000/-  
(Rupees Thirty Six Thousand only/-) being the stipend for Ph.D Research study in  
respect of the following Ph.D research scholars of your college. (Demand Draft  
No. 195686 Dated : 20.03.2018

SNO	NAME OF THE SCHOLAR	RANK NO	SUBJECT	AMOUNT
1	MANIKANDAN.M	7/8	ENGLISH	36000
			TOTAL	36,000/-

Contd. Page 2

ATTESTED

S.Mani

PRINCIPAL  
GOVERNMENT ARTS COLLEGE  
TRICHY 620 022

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1. The receipt of the Demand Draft should be acknowledged immediately.
2. Before the payment of stipend, the Principals are requested to obtain the undertaking in the enclosed proforma from the scholar duly recommended by the Guide and Countersigned by the Principal and to forward the same to the Director immediately.
3. The Principals are requested to disburse the amount after getting a certificate from the Guide, that, the scholar is still pursuing his / her research. The Principal and the Guide is fully responsible for the lapse, if any, found in the later date.
4. The stamped receipt should be obtained from the scholar concerned in the prescribed form (form enclosed) and sent to this office immediately quoting the sanction order number and rank number of the scholar without fail.
5. The undisbursed amount if any, be returned to this office by a DD drawn in favour of " Branch Manager, SBI Treasury Branch, Chennai" at once.

Senior Accounts Officer (In-charge)

Enclosure :

1. DD No. 195686 dt 20.03.2018
2. Stamped Receipt form.
3. Undertaking and Confidential Report form / Assessment of the scholar form

ATTESTED  
S. Mani  
PRINCIPAL  
GOVERNMENT ARTS COLLEGE  
TRICHY 620 002



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5. The undisbursed amount if any, be returned to this office by a DD drawn in favour of " Branch Manager, SBI Treasury Branch, Chennai" at once.

*S. Mani*  
Senior Accounts Officer (In-charge)

Enclosure :

1. DD No. 197988 dt 17.05.2018
2. Stamped Receipt form.
3. Undertaking and Confidential Report form / Assessment of the scholar form

ATTESTED  
*S. Mani*  
PRINCIPAL  
GOVERNMENT ARTS COLLEGE  
KRIKHY 620 022