

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014 - 15

I. Details of the Institution

1.1 Name of the Institution

GOVERNMENT ARTS COLLEGE

1.2 Address Line 1

THUVAKUDIMALAI (post)

Address Line 2

City/Town

TIRUCHIRAPALLI

State

TAMIL NADU

Pin Code

620022

Institution e-mail address

gactrichy@yahoo.in

Contact Nos.

0431-2520805

Name of the Head of the Institution:

Dr. J. MANJULA

Tel. No. with STD Code:

0431-2520805

Mobile:

9944630506

Name of the IQAC Co-ordinator:

Dr. S. S. JANSI RANI

Mobile:

09994916441

IQAC e-mail address:

iqactry22@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

TNCOGN 12791

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/66/RAR/105 dated 21/02/2014

1.5 Website address:

www.gactrichy22.com

Web-link of the AQAR:

<http://www.gactrichy22.com/FORMS/AQAR2014-15.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	2006	21-05-2006 TO 20-05-2011
2	2 nd Cycle	B	2.35	2014	21-02-2014 TO 20-02-2019
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

22.09.2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

Since the latest Accreditation by NAAC is done only in Feb.2014, the present AQAR is the first AQAR submitted since then.

- i. AQAR _____ (DD/MM/YYYY)
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

BHARATHIDASAN UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE	<input type="text" value="---"/>
DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="8"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>		
2.3 No. of students	<input type="text" value="2"/>		
2.4 No. of Management representatives	<input type="text" value="---"/>		
2.5 No. of Alumni	<input type="text" value="1"/>		
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="1"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>		
2.8 No. of other External Experts	<input type="text" value="1"/>		
2.9 Total No. of members	<input type="text" value="15"/>		
2.10 No. of IQAC meetings held	<input type="text" value="10"/>		
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="4"/>	Faculty <input type="text" value="10"/>
	Non-Teaching Staff Students	<input type="text" value="10"/>	Alumni <input type="text" value="1"/>
		Others	<input type="text" value="10"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

3,00,000

(For Five

☒

☐

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC plays an active role in internalising a culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by the CELL through the year. During the academic year 2014-15 the members of the IQAC were actively involved in the compilation of the AQAR. The college was reaccredited by NAAC in 2014, with “B” grade and a CGPA of 2.35 on a four point scale.

Periodical meeting / discussions with the department faculty/ representatives were conducted to collect the data pertaining to various activities of the departments. The writings process was carried out by the members of the IQCA.

All the major committees of the college are represented in the IQAC. The student representatives meet periodically to plan activities which will enhance the quality of the student life on the campus. The IQAC has been coordinating the visits of the teams of the faculty members from several institutions such as St.Joseph’s College, Trichy, Jamal Mohamed College(auto) Trichy to study the working of the CBCS and the functioning of the IQAC.

The IQAC has been involved in preparing many reports highlighting the activities of the college. The IQAC, through its activities, has been an agent of change in the institution ensuring efficient performance of academic and administrative tasks.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Enhancing Soft skills and Research	Soft skill centre was set up in November,2014. The initiative has helped to bring together a sustained network of

activities.	institutional links and partnership. The centre organised sessions on topics such as Research Training and Counselling, Social Impact Study, Research Design and Methodology for faculty and research scholars.
Enhancing connectivity and Networking to all Departments.	The college has provided internet connection to all departments with the primary aim of enabling the College community utilize technology to keep pace with the changing educational scenario and to create a synergy of knowledge and skills through networks across the globe.
Eco friendly practices	Our campus is declared a plastic free and tobacco free zone.
Students representatives	The student representatives play an active role in enhancing students' involvement in college activities and facilitating inclusive education. They meet periodically and along with members of the YRC, RRC, and NSS are also involved in working towards Green Initiatives on campus.

* *The Academic Calendar of the year is attached as Annexure I.*

2.15 Whether the AQAR was placed in statutory body Yes No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

With the increase in the coaching classes for soft skills, remedial teaching, NET/SLET examinations and competitive examinations, students are empowered with more knowledge and skills for the present job market.

The installation of the networking has set the tone for an enhanced and efficient output in communication and has generated a greater research rigor on campus.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	09			Remedial, UGC, NET, Soft Skill, ESC.
PG	10	2		
UG	09	1		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	28	3		
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	31
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

* An analysis of the feedback from Alumni is provided as Annexure II

An analysis of the feedback from students is provided as Annexure III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Two new Departments – the Department of Visual Communication and the Department of Electronics – have been introduced this year. This has provided the students with more options and has opened new fields of study.

The college has provided internet connection to all Departments with the primary aim of enabling the college community utilize technology to keep pace with the changing educational scenario and to create a synergy of knowledge and skills through networks across the globe.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
72	65	7	-	-

2.2 No. of permanent faculty with Ph.D.

38

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

22

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	43	64	9
Presented papers	33	53	
Resource Persons			4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Problem solving.
Case Studies and Role Play.
Demonstration using models.
Experiential learning to reinforce the fundamentals of the subject.

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3

-

-

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programmes	Total No. of Students Appeared	DIVISION				
		Distinction %	I %	II %	III %	Pass %
UG						
B Lit Tamil I	35	0	14	74	2	100
B Lit Tamil II	22	0	4.54	18.18	17	100
B Lit Tamil II	20	0	80	5	0	85
B.A. English I	39		0	10.2	16	51
B.A. English II	36		2.7	44	14	86
B.A. English III	35		28	40	9	94
B.A. (History) EM I	62	0	48	40.32	29	92
B.A. (History) EM II	32	0	50	40.62	3	100
B.A. (History) EM III	13	0	84.62	15.38	0	100
B.A. (History) EM & TM I	62	0	4.8	40.3	46.8	93
B.A. (History) EM & TM II	32	0	50	40.6	9.4	92
B.A. (History) EM & TM III	13	0	80.6	15.4	0	100
B.Sc., Physics I	27	0	11	25	15	8
B.Sc., Physics II	25	0	8	44	10	0
B.Sc., Physics III	9	1	56	22	1	0
B.Sc., Chemistry TM I	26	0	7.6	0	0	18
B.Sc., Chemistry TM II	21	0	0	0	0	7
B.Sc., Chemistry TM III	11	0	0	0	0	11
B.Sc., Chemistry EM I	17	1	11.8	0	0	32
B.Sc Chemistry EM II	15	0	6.6	0	0	88
B.Sc Chemistry EM III	28	0	0	3	2	100
B.Sc Mathematics I	25	2	24	0	0	97
B.Sc Mathematics II	25	3	36	36	1	100
B.Sc Mathematics III	12	6	60	16	0	100

BCA I	38	5	26.33	36.84	8	64
BCA II	36	4	45	36	3	84
BCA III	32	16	46.88	3.13	0	19
BCOM I	47		40	60	0	8
BCOM II	50	1	62	36	0	28
BCOM III	43		88	12	0	88
B.B.A I	48	0	0	8	0	100
B.B.A II	46	0	6	21	1	87
B.B.A III	50	0	36	52	0	96
BSC Visual Communication I	5	1	40	40	0	100
BCA I	23	0	16	25	10	15
BCA II	28	3	25	42.8	5	47
BCA III	29	15	27.59	20.69	0	23
B.COM I	39	0	50	50	0	0
B.COM II	34	0	19	44	6	100
B.COM III	26	0	100	0	0	90
PG						
M.A. English I	35		34	54.2	5	93
M.A. English II	29		13	65	3	100
M.A. History I	15	0	46.6	40	1	19
M.A. History II	7	3	42.85	14	0	8
M.Sc. Chemistry I	21	0	5	14.3	0	100
M.Sc. Chemistry II	24	0	8	0	0	100
M.Sc. Computer Science I	22	5	54.5	22.7	0	100
M.Sc. Computer Science II	23	11	34.78	17.39	0	68
M.Com I	26	0	62	38	0	50
M.Com II	34	1	96	0	0	54
MSc Mathematics I	26	1	85	8	0	0
MSc Mathematics II	26	2	42	4	0	25
M .I.B. I	0	0	0	0	0	0
M .I.B. II	4	0	25	0	0	0
MSc Electronics I	8			12.5	0	100
MSc Electronics I	4			100	0	89
MSc Visual Communication	9	3	22.22	33.33	1	27
MSW	9	0	44.44	44.44	0	89
M. Phil Mathematics	11	0	27	0	0	27
M. Phil English			90	9		0
M. Phil History						0
M. Phil Tamil						0
M. Phil Chemistry	0	1	2	0	0	29
M. Phil Computer Science	4	0	100	0	0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through Feedback from students and alumni.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	6
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff(15)	7	4	-	3
Technical Staff	2	1	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Focuses on Research Capacity building and provides forum for knowledge sharing.
- Session and Projects are devised to improve and enhance research potential and initiate quality assessment standards.
- Monthly events to improve skills in writing, interviewing, and reviewing research papers are conducted for interested research students.
- Eminent speakers are invited for motivational talk.
- At all levels inter-disciplinary scholarship enquiry is encouraged with a scope of innovation and quality advancement.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	3	---
Outlay in Rs. Lakhs	---	---	3.85	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	52	33	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	1		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects (2)	2015-17	UGC	3,85,000	3,15,000
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects (other than compulsory by the University)	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	---	---	---	---	3
	Sponsoring agencies				---	UGC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year	Type of Patent		Number
	National	Applied	---
		Granted	---
	International	Applied	---
		Granted	---
	Commercialised	Applied	---
		Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
---	----	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: (300)

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Efforts are made to realize institutional social responsibility (ISR) inspired by the ideals of the vision and the mission of the college, by sensitizing students and faculty on ISR and outreach programmes and their impact. The college endures to transmit values, attitudes and beliefs that will encourage students to be sensitive to social issues and become responsible citizens. It encourages students to reach out to the community through Social Awareness Programmes, Service Learning and experiential learning. The college has taken up the following activities towards ISR:
- The Sexual Harassment Cell has conducted gender sensitization and women empowerment programmes.
- The three NSS units have organized awareness programmes.
- The college NSS units have initiated intervention programmes in rural areas specifically in Asur panchayat, Trichy district where the College has an extension project

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	45 acres			
Class rooms	70			
Laboratories	5			
Seminar Halls	1			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	1			
Value of the equipment purchased during the year (Rs. in Lakhs)	5,75,000 2,40,000		UGC STATE	
Others				

4.2 Computerization of administration and library

Pay and Accounts Office

- Annual accounts, financial statements, salaries received from the government, through administration office are all computerized.
- Online payment of fee for examination.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24415	-	1683	537627	26078	-
Reference Books	121	16594	186	59625	307	76219
e-Books	--		93809	5000	93809	5000
Journals	--	--	12	17920	12	17920
e-Journals	--	--	6247	--	6247	--
Digital Database	--	--	--	--	--	--
CD & Video	23	--	33	--	56	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	64 LAP-1	2	10	--	--	1	10	
Added	26	---	10	1	---	---	2	
Total	91	2	20	1	---	1	12	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Campus WI-Fi access facilities for students and staff
- Internet access to staff and students in Departments.
- Online Fee Payment for Examinations for students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.25lakhs
ii) Campus Infrastructure and facilities	20 lakhs
iii) Equipments	1 lakh
iv) Others	0.08 lakh
Total :	22.33 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The student members of the IQAC, whose responsibilities include liaising between IQAC and their peers, give ideas and suggestions to enhance the quality of student life and to encourage their participation in meetings/seminar. The student members also assist in various programmes organised in the campus.

The student members play an active role in enhancing student involvement in college activities and thus facilitate inclusive education. The student members of the IQAC interact with the student and disseminate information to the students on the various support services.

5.2 Efforts made by the institution for tracking the progression

Personal guidance, on both academic and non-academic matters, is made available to the students through Ward-system. Besides the course teachers, each class has a tutor-in-charge whom the students can approach for academic and personal counselling.

Students meet their tutors at regular intervals. These are out-of-classroom personal meetings in which the tutor gets to know the students personally and keeps track of their academic performance, attendance record, course registration, fulfilment of course requirements and so on, giving guidance where necessary on matters pertaining to academics.

Each class has a student profile in which the tutor enters the students' personal details and update details of their academic performance and curricular progress. The tutor offers academic counselling to students, help them choose elective courses, recommend for remedial coaching, if necessary, and also meets parents of their wards to update them on their progress.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1170	333	96	M. Phil 82

(b) No. of students outside the state

(c) No. of international students

Men	No	%	No	%	Women
	601	36.78			
	1033	63.22			

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
788	537	15	437	2	1472	674	639	18	547	3	1681

Demand ratio 3:1 Dropout %: 3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Under Entry in services scheme, continuous coaching classes are held. About 50 students have been enrolled in the coaching classes, which are held outside class hours and on Saturdays.

No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET	1	SET/SLET	---	GATE	---	CAT	---
IAS/IPS etc	---	State PSC	---	UPSC	---	Others	---

5.6 Details of student counselling and career guidance

- The college in collaboration with ICTACT conducted entrepreneur programme at 2 phases. 20 students thus selected from Phase I attended a week long programme at phase II and finally 2 students are sent to Chennai for further training..
- The Career Guidance Cell (CGC) provides comprehensive services in the area of training, options regarding higher studies, internships and full-time placements for both undergraduate students and post-graduates students.
- The Career Guidance Cell of the College secured placements for this year from 'The Hindu'. Almost 70% of the students registered have been placed on part-time jobs

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	350	97	--

5.8 Details of gender sensitization programmes

The College curriculum has elective courses on women's studies. The sexual Harassment Cell organised various seminars and workshops on Women and Identity, Empowerment of women in Higher Education. Violence against women- Vulnerabilities and Strategies, and Self defence for Women. It also organised awareness programmes for girl students of the college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--

Financial support from government	1056	2,94,400
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision statement

The vision of our College is to empower the economically and socially backward rural students to cope with the changing trends and meet the challenges by offering quality value-based education and to ensure their upward mobility by moulding them into self –reliant and responsible citizens with ethics and employable skills.

Mission statement

The mission of the College reflects the mission of the Government, i.e., to provide education to economically backward students and to empower them with knowledge and skills at an affordable cost.

To provide a congenial atmosphere for enhancing academic excellence and technical competence.

To prepare them fit in the competitive job market.

To help foster in the minds of students ethics and virtues that would help in the holistic development of the individual.

To provide a platform to serve the society through extension activities, enabling them to develop personality and leadership skills.

To promote creativity in students by enabling them to take part in extracurricular activities.

To provide confidence to the students to face challenges in competitive life.

6.2 Does the Institution has a management Information System

The MIS database is under development process

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since the college is affiliated to the Bharathidasan University the college follows the university curriculum.

6.3.2 Teaching and Learning

Constant review of testing and evaluation patterns encourages creativity, originality and analytical thinking. Faculty members are motivated to develop contemporary and value added skills. Training sessions for the faculty are conducted to enhance their teaching skills.

6.3.3 Examination and Evaluation

The college has several mechanisms in place to ensure that all stakeholders - students, parents, faculty members, and administrative staff are aware of the evaluation processes. The evaluation processes consist of internal assessment and end semester examinations (ESE).

6.3.4 Research and Development

Research in the college has been given a strong thrust since the last reaccreditation cycle. There has been renewed focus on interdisciplinary research in the college. The award of minor research projects to faculty underscore the growing importance given to research in the college. Currently, faculty are engaged in three minor projects supported by the UGC. Postgraduate research has been encouraged by the introduction of dissertation/project work. Departments encourage undergraduate research in various ways – by way of projects, seminar papers and assignments.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library: The college has a good library with approximately 26,000 books. In the current academic year a number of e- books and e-journals have been added.

ICT: The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICTs for a range of activities, keeping in with the rapid advancements in technology and for students to benefit from state-of-the-art equipments. Additionally, every department has been provided with computers and a portable/mounted LCD projector.

A multimedia language lab, computer labs and science labs provide opportunities for hands on training.

Physical infrastructure/instrumentation:

Seminar halls, conference rooms, audio visual rooms, classrooms, building to house administrative offices, staff rooms, well equipped laboratories, Library, a student's common room, games field, canteen and parking area are provided.

In order to ensure safety and security of the campus community, the college is under central surveillance with the installation of CCTVs at several locations on campus.

The last re ac-accreditation cycle fore-grounded the need for the college to respond to the growing importance of developing a vibrant research culture on campus. As a first initiative to enhance infrastructure to facilitate research, particularly interdisciplinary research and enrich the teaching learning process, many departments function as research centres with sophisticated equipments.

6.3.6 Human Resource Management

At the end of each academic year the principal reviews the existing positions and identifies the required personnels for various teaching and non-teaching positions and makes representation to the government. The faculties attend periodically need-based training/workshops in order to enhance their capacities.

6.3.7 Faculty and Staff recruitment

Recruited through Tamilnadu Government Teachers' Recruitment Board.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

The admission process is based on the philosophy that access to quality education is the fundamental right of all citizens. The College is committed to serve the economically and socially marginalized sections of society and to this end privileges the rural students in the admission process. This philosophy shapes the admission policy of the College.

As a government institution, admissions are based on government-regulated policies on reservation.

The college website, prospectus, and handbook contain information about the institution and the programmes offered. The prospectus that highlights the details of various programmes of the College is prepared every year prior to the commencement of admissions. The prospectus also gives details on eligibility norms for admission. It is given to the applicants along with the application form.

Teaching	<ul style="list-style-type: none">• Loan facilities• General and Contributory Pension scheme for faculty• Contribution towards medical insurance• Maternity leave• Advance to meet emergency expenditure of the staff
Non teaching	<ul style="list-style-type: none">• Loan facilities• supportive staff• Festival advance• Bonus for administrative and supportive staff
Students	<ul style="list-style-type: none">• The Career Guidance Cell provides training for students to enhance their employability, in addition to providing information on job availability. The college organises the following student welfare activities:<ol style="list-style-type: none">1. Helps in students' counseling

	2. Disburses scholarships, financial aid to the less privileged 3. Distributes bus passes in collaboration with the city Transport corporation 4. Organizes orientation programmes for the first year students on all matters relating to academics, student discipline and services. 5. Conducts Bridge Course for the first year students. 6. Implements various Scholarship schemes 7. No. of students benefited:1681
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6.4 Welfare schemes for

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☐ No ☒ N

6.7 Whether Academic and Administrative Audit (AAA) has been done? (NO)

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒ v

For PG Programmes Yes ☐ No ☒ v

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Rs.7590
NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The spirit of fellowship and love for the Alma mater is very active among our alumni. The Alumni Association has been inaugurated this year with a view to involve the alumni in the generation of students support fund, career guidance and placement. More than 300 alumni participated.

6.12 Activities and support from the Parent – Teacher Association

The college has an established parent-teacher Association. There are activities organised by the college wherein parents are encouraged to attend. In the beginning of the academic year it is mandatory that parents of first year students attend an Orientation on all academic programmes and student support services offered on campus.

Departments organize a one-to-one dialogue with parents whose children need further support and counselling services to enhance performance. The PTA fund has been used for salary expenses for a few of the non- teaching staff.

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college, on a regular basis, makes a thorough environmental assessment of the campus and implements healthy ecological practices. Some of the initiatives are as follows:

The campus is regularly cleaned by the NSS students.

The campus is declared a plastic and tobacco free zone.

The existing RO plants supply water to the entire college.

Some of the other eco initiatives are rainwater harvesting system and Green lab-waste disposal..

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The following initiatives are taken to enhance knowledge, Skills and employability:

- Summer Internships are made mandatory for PG students to enhance research and industry-institute linkage.
- About 9 PG students of Visual Communication are undergoing summer internship at AIR, Trichy.
- Projects/internships undertaken at the UG level.
- Introduction of Interdisciplinary courses to impart broad based learning.
- Independent Electives encourage the students to widen their knowledge and earn additional credits.
- Addition of non-major electives gives students an opportunity to study subjects of their interest.
- Training in Soft Skills increases self confidence, builds leadership qualities and skills for holistic development.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action taken Report (ATR):

- The College has been recredited with 'B' Grade with a CGPA of 2.35 on a four point scale.
- Increase in the number of courses.
- Enhanced research output.
- Conferences / Seminars/ workshops attended by faculty members.
- Internships for PG students are arranged.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best practice-1

Bridge course in English is conducted for enhancement of communication in English.

This programme is initiated to help first year students who lack the required competency in English and to improve their proficiency and to enhance communication in English to help them understand their core disciplines and subjects.

The outcome is that the students are able to blend with the rest of the class. Improved English language competence leads to improvement in academic performance. About 400 students are benefitted by this programme.

Best practice-II

Institutionalizing the ward System:

The ward System is introduced to monitor student progression in academics, to help students deal with issues related to life on campus and to give guidance related to their

personal issues.

Every class is assigned a tutor-in-charge. A student profile with students' details have been designed by the College to keep track of the student's details and their growth and development on campus. If the tutor feels that a ward requires additional help, he/she is recommended for remedial coaching. The tutor also guides students on matters relating to higher education and careers.

The tutor also identifies students who need financial assistance and direct them to the appropriate authority for availing fee concessions, scholarships, and other assistance. The ward system enables students and teachers to establish a student friendly environment in the campus.

The College constantly seeks to promote the Care of Mother Earth initiative. One of the primary objectives of the institution is to sensitise students on environmental issues and to motivate them to promote ecological justice and sustainable development. The college, on a regular basis, makes a thorough environmental assessment of the campus. Some of the eco initiatives of the campus include:

- Plastic free zone
- Tobacco free zone
- Reverse osmosis plant
- Rain water harvesting system
- Herbal garden
- Sensitizing the public on environmental issues and reaching out to the community on working towards environmental protection

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS	WEAKNESS
<ul style="list-style-type: none">• Environment-friendly measures undertaken.• High quality academic programmes at both graduate levels• A holistic educational experience• Skills development and knowledge building	<ul style="list-style-type: none">• Insufficient student strength in some PG programmes• Slow progress in identifying funding agencies for research projects.

<ul style="list-style-type: none"> • Strong commitment to community service, social justice, empowerment of women • Highly qualified faculty committed to student welfare • Support programmes for slow learners • A large number o scholarships disbursed to students from marginalized and economically deprived section • Ward system well structured • A strong focus on high quality, student-centred teaching-learning processes • Positive and sustained approach to research and related academic activities • Good library facilities • Strong, inclusive, value based education offered to students • Well-equipped labs • Several opportunities for students to develop and enhance their creative potential and individual talents 	
OPPORTUNITIES	CHALLENGES
<ul style="list-style-type: none"> • Expanding opportunities for under taking multidisciplinary and interdisciplinary research activities. • Increased opportunities to develop and establish various steps to meet the new and growing demands of society. 	<ul style="list-style-type: none"> • Delay in government approvals for filling up retired and resignation vacancies. • Focus on vocationalisation of higher education in future policy making • Perception that all educational processes should be directed towards preparing students for jobs. • Focus on marks rather than holistic development

8. Plans of institution for next year

- Academic Audit.
- Enhance Research Activities and Publications.
- Faculty Development Programmes.
- Introduction of Eco-friendly infrastructure facilities.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*____